

# **Pavilion Use and Application for Private Party**

## **General Rules**

The Pavilion is provided for the use and enjoyment of all land/homeowners in Riverwatch. To maintain it and use it for private parties, the following set of guidelines need to be followed.

1. Replace chairs and tables to original locations
2. Use all trash containers
3. Wipe down tables after use
4. Keep all restrooms doors closed
5. Turn off lights if you are the last one leaving
6. Don't leave containers, clothing, towels or other items in the pavilion
7. Cleaning and covering of Grill
8. Parties are limited 4 hours, with 1 hour to set up and 1 hour to clean up

## **Pavilion Private Party Use**

### **Rules and Procedures for Private Use**

1. The pavilion is the only area that is for private parties, not the pool
2. The pool is open to all residents, even during a private party in the pavilion
3. You must make a reservation a minimum of 7 days in advance of use the facility with Beth Pryor at Community Properties of VA, [peninsula@communitypartners.com](mailto:peninsula@communitypartners.com) 757-327-0037. She will give you all necessary codes for bathrooms, pool and kitchen.
4. There is a **\$150.00** security deposit due at the time of setting up the reservation, which is fully refundable 10 business days after the use. Checks should be made out to Riverwatch HoA. Any failure to obey the conditions below could result in all your deposit being forfeited.

Conditions to receive the security deposit back:

- Pavilion area must be left completely clean, tables, chairs, kitchen, bathrooms and floor area.
- All trash must be removed and new bags replaced in the trash containers
- All cleaning supplies must be provided by the user
- Tables, chairs, etc., should be placed in their original locations.
- Lights must be turned off in evening events
- All doors and windows, bathrooms, must be locked, including access to the pool

# Application

Date: \_\_\_\_\_

Date & Time of Use: \_\_\_\_\_

Type of event \_\_\_\_\_

Resident, lot or home number: \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_

I have read the rules and procedures above for use of the pavilion and agreed to abide by them.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Return this form with payment to : Riverwatch HoA, Community Partners of Virginia,  
1730-F, George Washington Hwy, Yorktown, VA 23693

For official use only:

\$150.00 Security Deposit Received \_\_\_\_/\_\_\_\_/\_\_\_\_ Check # \_\_\_\_\_